

**Lyme Planning Board Minutes**  
**May/13/2010**

Board Members and Staff Present: David Roby, Chair; John Stadler, co-vice chair; Paul Mayo, co vice-chair; Vicki Smith, member; Sam Greene, Alternate; David Robbins, Planning and Zoning Administrator.

Board Members Absent: Dick Jones Select Board Representative; Freda Swan alternate; Ben Kilham, alternate

Members of the Public Present: Charles Hirshburg, Barney Brannen

David opened the meeting at 7:02pm

Dick Jones, the Select Board representative was absent and the board discussed if the Chair could appoint Sam Greene to sit in his place. David Roby asked the Planning and Zoning Administrator to look up the appropriate RSA. Citing RSA 673:11 the Planning and Zoning Administrator stated that only an alternate designated by the Board of Selectmen may serve in place of the Select Board representative.

**Item 1: acceptance of minutes from 04/22/2010**

Vicki made a motion to accept the minutes with an edit regarding Paul disqualifying himself from the vote on the recommendation for the commissioner for the Upper Valley Lake Sunapee Regional Planning Commission.

John seconded the motion.

David asked if there were any discussions, there being none he called for a vote.

Vickie's motion passed unanimously.

**Item 2: 7:05pm Charles Hirshberg, CLD Consulting Engineers, will present to the Board new plans for the septic system for the Barr property at 301 River Road (Tax Map 403 Lot 16)**

The Planning and Zoning Administrator passed out plans to the board that were submitted on 05/12/2010. Charlie stated that he had newer copies of the plans for the Board. When the new plans were passed out David told Charlie that the plans should have been submitted the week prior to the meeting, so that the Board would have time to review them before the meeting. David asked the Board if they wanted to go on with the review or to continue the review to the next meeting. The Board decided to go over the new plans with Charlie because he was there at the meeting but they would not commit to writing the review tonight.

The Board reviewed the changes to the plans. There were several details that the members felt needed to be added to the plans. Charlie wrote down a list of items to be changed on the plans and will resubmit the plans to the Planning and Zoning Administrator by Wednesday May 19<sup>th</sup>. The Board will review these plans to ensure that the changes have been made. They will then submit their comments to the Zoning Board. David Roby asked the Planning and Zoning Administrator to write a draft letter to the Zoning Board to be included in their meeting packets for the May 27<sup>th</sup> meeting.

Paul brought up a concern that the Review of Steep Slopes has no written procedures. He wanted to make sure the Board exercised its authorized powers to the fullest extent, but not act outside its jurisdiction. Although he thought the Planning Board had not exceeded its authority in this instance, he suggested that the word 'review' should be clearly defined in the Zoning Ordinance. David asked the Planning and Zoning Administrator to draft procedures for a steep slopes review that the Board could include in their present Rules of Procedures.

### **Item 3: Letter from NH DOT in regards to the intersection of Route 10 and the East Thetford Road.**

The Board reviewed the proposed changes to the Route 10 and East Thetford Road, in their opinion they felt that alternative 2 was the best of all the proposals assuming that the striped green areas on the plans were to be vegetated. Owing to the fact that the Lyme Common is on the National Register of Historic Places the Board felt that the esthetics of the new intersection should reflect the commons historic nature. The Board indicated that they felt that the combined access between the Park and Ride and Wayne Pike's property was a safer alternative than having two driveways so close together. Sam Greene pointed out that there are a large number of catch basins in the area. He felt that the new plans should ensure that storm water runoff does not pond on the roadways or pool on any of the adjacent properties. Some of the Board members felt that having a roundabout designed to complement the historic nature of the common, should still be under consideration.

### **Item 4: Master Plan Discussions.**

David Roby updated the Board on his progress in editing the Master Plan. Sam Greene asked for a copy of the current draft version. The Planning and Zoning Administrator arranged to send him a copy.

### **Item 5: New Business**

David asked the Planning and Zoning Administrator for an update on several of the current projects in town. The Planning and Zoning Administrator then updated the Board on the Lyme Inn project and The Bull Moose Farm Project.

The Meeting Adjourned at 9:02 pm

Respectfully Submitted  
David A. Robbins  
Lyme Planning and Zoning Administrator.